CÔNG TY CỔ PHẦN XÂY DỰNG VÀ THIẾT KẾ SỐ 1 THÀNH PHỐ HỒ CHÍ MINH M.S.D.N: 0301248718 C.T.C.P

# *Dear: Decofi Shareholders*

The Board of Directors of Design and Construction Joint Stock Company No. 1 ("DECOFI") respectfully invites Shareholders to attend the 1st Extraordinary General Meeting Of Shareholders in 2026 ("Meeting"):

**1. Organizing**

- Time: 08:30 AM
- Date: Friday, October 02th, 2026.
- Venue: 1st Floor, No. 28 Mac Dinh Chi, Sai Gon Ward, Ho Chi Minh City.

**2. Participants**

DECOFI Shareholders whose name appears in the List of shareholders at the record date of **September 07th , 2026** or a person legally authorized by the shareholder .

**3. Documents**

Please kindly refer to the **DECOFI** website for details *www.decofi.vn*

**4. The procedure of participation:**

Shareholders (or authorized representative) please register to attend the Meeting before 16:30 September 25th, 2026 by phone or email in the following ways:

*Design and Construction Joint Stock Company No. 1*
*Phone: (84.28) 3823 0276 (extension 116 - Ms. Thinh)*
*Email: vp.hdqt@decofi.vn*

**5. The following documents when attending the Meeting:**

Shareholders (or authorized representative) shall be kindly requested to present:

- The Invitation Letter;
- Identity card (ID) or Passport;
- Authorization document (if any).

**6. Note**

- For any questions related to the Meeting, please contact the Organizing Committee of the Meeting via the following phone number: (84.28) 3823 0276 (extension 116 - Ms. Thinh)

We look forward to your participation.
Best regards ./.

*Ho Chi Minh City, September 11st ,2026*

**On behalf of The Board of Directors**
**CHAIRPERSON**

**PHAM HUNG CUONG**

## AGENDA OF THE 1ST EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS IN 2026

**Time:** 8h30 AM, October $02^{nd}$ 2026.

**Venue:** 1st Floor, No. 28 Mac Dinh Chi, Sai Gon Ward, Ho Chi Minh City.

| Time | Description | Chaired by |
|---|---|---|
| 8h30 – 9h | **1. Shareholder registration** | Organizing Committee |
| | Welcome delegates and shareholders to register to attend the Meeting. | |
| | Check shareholder's Eligibility Verification and distribution of meeting materials | |
| 9h – 9h25 | **2. Opening ceremony** | Organizing Committee |
| | Statement of reasons, introduction of delegates and participants attending the general meeting | |
| | Shareholder's Eligibility Verification Report | The Shareholder's Eligibility Verification Committee |
| | Introduction and approval of the members of the Presidium. | Organizing Committee |
| | Introduction and approval of the members of the Secretariat and the Vote Counting Committee | |
| | Approval of the meeting Agenda | |
| | Approval of the $1^{st}$ extraordinary general meeting of shareholders in 2026's regulations | |
| | Opening of the Meeting. | Chairman |
| 9h25 – 9h35 | **3. The General meeting's content** | |
| | ***Presentation of report and proposals:*** | Presiding Committee |
| | Proposal for approval of the dismissal of members of the BOD | |
| | Proposal for approval of changes to the structure and number of members of the BOD and the election of additional members of the BOD | |
| | Proposal for approval of contracts and transactions between the Company and related persons in accordance with applicable laws and regulations | |

| Time | Description | Chaired by |
|---|---|---|
| | Proposal for approval of the investment in assets with an estimated value of 35% or more of the total assets as recorded in the Company's latest audited financial statement | |
| | Proposal for cancellation of the plan for the public offering of additional shares to existing shareholders approved at the Annual General Meeting of Shareholders held on April 14, 2026 | |
| | Proposal for approval of the plan for the public offering of additional shares to existing shareholders | |
| 9h35 – 9h45 | **Election of replacement members of the Board of Directors** | Organizing Committee |
| | Approval of the Regulations for the election of additional members of the Board of Directors | |
| | Approval of the List of candidates for the election of additional members of the BOD | |
| | Election of additional members of the BOD | |
| 9h45 – 10h | Discussion, opinion and voting to approve the content of reports and proposals and elect additional members of the BOD | Presiding Committee |
| 10h – 10h15 | Tea break | |
| 10h15 –10h30 | Approval of the results of the vote counting and the results of the election of additional members of the BOD | Vote Counting Committee |
| 10h30 – 10h40 | Approval of the Minutes and Resolutions of the General Meeting. | The Secretariat |
| 10h40 – 10h45 | Closing | Presiding Committee |

*Ho Chi Minh city, September 11st, ,2026*

**ON BEHALF OF THE BOD**

**CHAIRPERSON**

**PHAM HUNG CUONG)**

**DESIGN AND CONSTRUCTION JOINT STOCK COMPANY NO. 1 (DECOFI)**
**IN THE 1st EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS 2026**
**October 02nd 2026**

DECOFI

# ELECTION CARD

Full name of Shareholder:

No. ID card/Business license:

The voting shares owned:

Total of voting share:

Full name of authorized representative:

The voting shares authorized:

M.S.D.N: 0301248798 - C.T.C.P
CÔNG TY CỔ PHẦN XÂY DỰNG VÀ THIẾT KẾ SỐ 1
THÀNH PHỐ HỒ CHÍ MINH

## VOTING FORMAT

1. **Shareholders vote** (Approve, Disapprove, Abstain) Shareholders vote on an issue in the voting form by marking a single (X) in the box corresponding to their opinion.
2. In case of incorrect filling or changing their opinion, shareholders should select the correct box and circle the incorrect (X), then sign next to the incorrect (X) they marked.
3. **Invalid BALLOTS/ITEMS:**
   - Invalid ballot: *no signature and full name of the shareholder/shareholder representative and/or all items are invalid.*
   - Invalid item: *Any proposal where the shareholder/shareholder representative leaves all boxes empty, marks an (X) in both boxes, or marks an (X)and adds additional comments.*

**DESIGN AND CONSTRUCTION JOINT STOCK COMPANY NO. 1 (DECOFI)**

**IN THE 1st EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS 2026**

October 02 nd 2026

DECOFI

## ELECTION CARD

## FOR APPROVING THE PROPOSAL

**Code:**

Full name of Shareholder:
No. ID card/Business license:
The voting shares owned:
Full name of authorized representative:
The voting shares authorized:
Total of voting share:

| No. | Content | Approve | Disapprove | Abstain |
|---|---|---|---|---|
| 1. | Proposal for approval of the dismissal of members of the BOD | | | |
| 2. | Proposal for approval of changes to the structure and number of members of the BOD and the election of additional members of the BOD | | | |
| 3. | Proposal for approval of contracts and transactions between the company and related persons in accordance with applicable laws and regulations | | | |
| 4. | Proposal for approval of the investment in assets with an estimated value of 35% or more of the total assets as recorded in the Company's latest audited financial statement | | | |
| 5. | Proposal for cancellation of the plan for the public offering of additional shares to existing shareholders approved at the Annual General Meeting of Shareholders held on April 14, 2026 | | | |
| 6. | Proposal for approval of the plan for the public offering of additional shares to existing shareholders | | | |

## VOTING RULES

According to the provisions of the Enterprise Law and the Company Charter, the election principle is implemented by cumulative voting. Each shareholder has a total number of votes corresponding to the total number of shares owned multiplied by the number of elected members of the Board of Supervisors ("BOS").

- The number of members of BOS be elected for the new term **is 1 member .**
- Example: Shareholder A owns **1,000 shares**, so the number of votes for electing a member of BOS is: **1,000 x 1 = 1,000 votes**

Each shareholder selects a candidate by assigning their votes to each candidate they choose, ensuring that the total number of votes cast for all chosen candidates is equal to or less than the shareholder's total number of votes. Shareholders may allocate all votes to one candidate or distribute them among several candidates.

If a shareholder does not vote for any member on the election list, the "Number of Votes" column will be left blank, and this ballot will be considered as a blank vote..

**DESIGN AND CONSTRUCTION JOINT STOCK COMPANY NO. 1 (DECOFI)**

**IN THE 1st EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS 2026**

October 02nd 2026

DECOFI

## ELECTION CARD

**FOR MEMBER OF THE BOARD OF DIRECTORS**

**Code:**

Full name of Shareholder:

No. ID card/Business license:

The voting shares owned:

Total of voting share:

The voting shares authorized:

Full name of authorized representative:

## ELECTION OF MEMBER OF BOD :

| No | Full name | Number of votes |
|---|---|---|
| | | |
| | | |

**Confirmation of shareholder/authorized representative**

*(Signature and full name)*

**DESIGN AND CONSTRUCTION JOINT STOCK COMPANY NO. 1 (DECOFI)**

**IN THE 1st EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS 2026**

**October 02$^{nd}$ 2026**

DECOFI

# ATTENDANCE CONFIRMATION FORM
# FOR THE GENERAL MEETING

.

Full name of Shareholder:

No. ID card/Business license:

The voting shares owned:

Total of voting share:

Full name of authorized representative:

The voting shares authorized:

*HCMC, October 02$^{nd}$. 2026*

**Shareholder/ authorized representative**

*(Signature and full name)*

| | |
|---|---|
| **DESIGN AND CONSTRUCTION JOINT STOCK COMPANY NO. 1** | **SOCIALIST REPUBLIC OF VIETNAM** |
| | **Independence – Freedom – Happiness** |
| No: ……2026/NQ-ĐHĐCD | *HCMC, October 02nd , 2026* |

**DRAFT**

# RESOLUTION OF THE 1ST EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS IN 2026

## DESIGN AND CONSTRUCTION JOINT STOCK COMPANY NO. 1

- *Pursuant to the Enterprise Law No. 59/2020/QH14 dated June 17, 2020, and its implementation guidelines;*
- *Pursuant to the Securities Law No. 54/2019/QH14 dated November 26, 2019 and its implementation guidelines;*
- *Pursuant to the Charter of DECOFI;*
- *Pursuant to the Meeting minutes of the 1st Extraordinary General Meeting of Shareholders in 2026*

## RESOLVE

**Article 1.** Approval of the dismissal of Mr. Ho Viet Trung from the position of a member of the Board of Directors for the 2024–2029 term.

**Article 2.** Approval of changes to the structure and number of members of the BOD and the election of additional members of the BOD;

**Article 3.** Approval of the List of candidates for election of additional board member

**Article 4.** Approval of the results of the supplementary election of Members of the BOD for the 2024–2029 term

1. Mr/Mrs: …
2. Mr/Mrs: …
3. Mr/Mrs: …

**Article 5.** Approval of contracts and transactions between the company and related persons in accordance with applicable laws and regulations

**Article 6.** Approval of the investment in assets with an estimated value of 35% or more of the total assets as recorded in the Company's latest audited financial statement

**Article 7.** Approval of cancellation of the plan for the public offering of additional shares to existing shareholders approved at the Annual General Meeting of Shareholders held on April 14, 2026

**Article 8.** Approval of the plan for the public offering of additional shares to existing shareholders

**Article 9.** Enforcement Provisions:

This Resolution was approved by the 1st Extraordinary General Meeting of Shareholders in 2026 signed October 02nd,2026 and takes effect from the date of signing hereof./.

Members of the Board of Directors, Board of Supervisors, Executive Board, and Shareholders are responsible for implementing this Resolution and organizing its implementation under their authorities and functions, following the Law and the Company's Charter.

**ON BEHALF OF THE BOD**
**CHAIRPERSON**

***Recipient:***

- *Article 9;*
- *SSX. HNX;*
- *Save BOD's office.*

**PHAM HUNG CUONG**

CÔNG TY CỔ PHẦN XÂY DỰNG VÀ THIẾT KẾ SỐ 1 M.S.D.N: 0301248796-C.T.C.P THÀNH PHỐ HỒ CHÍ MINH

# Regulations on Organizing The 1st Extraordinary General Meeting of Shareholders in 2026 of Design And Construction Joint Stock Company No. 1

***Pursuant to:***

- *Enterprise Law No. 59/2020 /QH14 dated June 17, 2020 and documents amending, supplementing and guiding its implementation ("Enterprise Law") ;*
- *Securities Law No. 54/2020 /QH14 dated November 26, 2019 and documents amending, supplementing and guiding its implementation ("Securities Law")*
- *Charter of organization and operation of Design and Construction Joint Stock Company No. 1.*

In order for the 1st Extraordinary General Meeting of Shareholders in 2026 of Design and Construction Joint Stock Company No. 1 is successful, the Board of Directors has established the following regulations and principles for working, conducting, and voting at the General Meeting:

## I. PURPOSE

- The 1st Extraordinary General Meeting of Shareholders in 2026 of Design and ConstructionJoint Stock Company No. 1 takes place in accordance with regulations and is successful.
- The Resolutions of the General Meeting of Shareholders represent the unified will of the General Meeting of Shareholders, meet the aspirations and interests of shareholders and are in accordance with the law.

## II. SUBJECTS AND SCOPE

- Subjects: Shareholders, authorized representatives of shareholders who are individuals/organizations authorized to attend the meeting and guests invited to the General Meeting of Shareholders of Design and Construction Joint Stock Company No. 1 must comply with the provisions of this Regulation, the Company's Charter and current regulations of law.
- Scope of application: These regulations are used for organizing the 1st Extraordinary General Meeting of Shareholders in 2026 of Design and ConstructionJoint Stock Company No. 1.

## III. EXPLANATION OF TERMS/ACBREVIATIONS

- Company: Design and ConstructionJoint Stock Company No. 1
- BOD: Board of Directors
- BOS: Board of Supervisors
- OC: Organizing Committee
- GSM: General Shareholders' Meeting
- Delegate: Shareholder, representative (authorized person)

## IV. CONTENT OF REGULATIONS

### 1. Conditions of proceeding the GSM

- The GSM is held when the number of Shareholders and authorized representatives attending the meeting represents more than 50 % of the total number of votes , according to the list of Shareholders prepared at the time of closing the list of Shareholders to convene the General Meeting .
- In case there is not enough number of Shareholders required to hold the first General Meeting , the GSM will be reconvened within thirty (30) days from the date of the first meeting. This second GSM will only be held when the attending members are Shareholders and authorized representatives from 33 % of total votes or more .
- In case the second meeting cannot be held due to the lack of sufficient Shareholders, the third meeting of the GSM may be convened within twenty (20) days from the date of the second meeting, and in this case the GSM shall be held regardless of the number of Shareholders or authorized representatives attending and shall be considered valid and shall have the right to decide all matters that the first GSM may approve.

### 2. Conditions of attending the GSM

The Company's shareholders according to the list finalized on **September 07th, 2026** are entitled to attend the GSM. Shareholders can attend in person or authorize their representatives to attend. In case more than one authorized representative is appointed, the number of shares and votes of each representative must be specifically determined.

### 3. Guests at the Congress

- As management positions of the Company, guests, members of the OC are not shareholders of the Company but are invited to attend the General Meeting.
- Guests are not allowed to speak at the Congress (except in cases where they are invited by the Meeting Chairperson or have registered in advance with the OC and have the consent of the Meeting Chairperson).

### 4. Delegates attending the GSM

- On time, polite and formal attire, personal documents, etc. as required by the OC.
- Receive documents for the Congress at the reception desk of the hall.
- Late arriving Delegates have the right to register immediately and then have the right to participate and vote immediately at the GSM. The Chairman is not responsible for stopping the meeting to allow late arriving Delegates to register; the voting results of issues that have been voted on before the Delegate arrives will not be affected.
- Leave the phone on vibrate or off, and go outside to talk when necessary.
- Comply with the regulations of the OC and the Meeting Chairperson.
- In case a Delegate doesn't comply with the inspection regulations or the above measures and regulations, the Chairman, after careful consideration, may refuse or expel the said Delegate

0301240 CÔNG CỔ PH XÂY DỰN THIẾT SỐ PHỐ H from the Congress venue to ensure that the Congress takes place according to the planned program.

5. **The Meeting Chairperson**

- The Chairman of the BOD shall be the Meeting Chairperson or authorize another member of the BOD to be the Meeting Chairperson. In case the Chairman is absent or temporarily unable to work, the remaining members shall elect one of them to be the chairperson of the meeting; in case no one can be the chairperson, the Head of the Supervisory Board shall direct the GSM to elect the chairperson of the meeting from among the attendees and the person with the highest number of votes shall be the chairperson of the meeting.
- Rights and obigation of the Meeting Chairperson:
  - Execute the operations of GSM according to the ratified agenda by GSM
  - Assign and introduce representatives of the BOD, Board of Management, and BOS to present regulations, reports, and submissions at the GSM.
  - Introduce the members of the Meeting Presidium to vote.
  - Introduce the members of the Secretariat to vote.
  - Introduce the members of the Vote Counting Committee to vote.
  - Guide the Delegatess to discuss.
  - Present the contents and conclude the necessary issues for the GMS to vote on.
  - Response issues and note down comments and suggestions within the agenda approved by GSM
  - Approve and issue documents, results, minutes and resolutions after GSM terminate.

6. **The Shareholder's Eligibility Verification Committee**

- The BOD decides the Shareholder's Eligibility Verification Committee
- The Shareholder's Eligibility Verification Committee has the rights and obligations:
  - To receive documents from Shareholders or authorized representatives attending the meeting to check their validity and compare them with the List of Shareholders entitled to attend the meeting as of **September 07th , 2026**
  - To ensure Shareholders or authorized representatives have the materials of GSM, the Election Paper, Election Card, Voting paper for additional members of the BOS; and other documents before this GSM has officially proceeded.

7. **The Secretariat**

- Rights and obigation:
  - Record fully, honestly contents of GSM.
  - Receive speech application form of Delegate.
  - Take minutes of the GSM.
  - Assist the Meeting Chairperson in disclosing information related to the GSM and notifying Delegates in accordance with the law and the Company's Charter.

- The Meeting Chairperson and Secretariat have the right to take necessary measures to control the meeting in a reasonable, orderly manner, in accordance with the approved agenda and reflecting the majority of Delegates' desire.

**8. Vote Counting Committee**

- Vote Counting Committee is introduced by the Meeting Chairperson to vote by raising voting cards.
- Obigation of the Vote Counting Committee:
  - Disseminate principles, regulations, and instructions on how to vote and elect additional members of the BOS for the 2024 - 2029 term .
  - Check and record the voting Cards and supplemental ballots for BOS members; prepare minutes of vote counting and minutes of election of additional BOS members, announce results; transfer minutes to the Chairman to approve voting results and results of election of additional BOD members.

**9. Speaking at the GSM**

Delegates attending the congress who speak must have the consent of the Meeting Chairperson. Delegates should speak clearly and focus on the approved Agenda or send their opinions in writing to the Secretariat for synthesis and reporting to the Chairperson. The Chairperson will arrange for Delegates to speak in the order of registration, and at the same time answer Delegates' questions at the Congress or record their responses in writing later.

**10. Voting procedures**

***a. General rules on voting***

- Each share owned or represented by ownership corresponds to one voting unit.
- Each Delegate attending the Congress will be given :
  - One (01) "**Election Card** " with the Delegate code, number of shares owned and/or represented, and the Company's seal. This method is used to approve general issues at the Meeting except for reports and submissions at the Meeting (the submission of the list of candidates for the BOD is approved by raising the Election Card ).
  - One (01) "**Election Paper**" with the Delegate code, number of shares owned and/or represented, and the Company's seal is used to vote on reports and submissions at the Meeting. This method is used to approve reports and submissions at the Meeting (except for the submission of the list of candidates for the BOD ).
  - One (01) "**Additional ballot for members of the BOD**" with the Delegate code, number of shares owned and/or represented, and the Company's seal, is used to elect additional members of the BOD for the 2024 - 2029 term of the Company.

***b. Voting format***

All matters at the GSM shall be voted upon through the following methods:

- *Method of raising the "Election Card":* Each Delegate is given one (01) Election Card. When voting at the Meeting, Shareholders vote by raising the Election Card . This method is used to pass general issues at the Meeting except for reports and proposals at the Meeting (the proposal of the list of candidates for the BOD is passed by raising the Election Card).

  Accordingly, each issue under the authority of the GSM is consulted in the following order:

  - Approve (agree) with the content just presented;
  - Disapprove (disagree) with the content just presented;
  - Abstain on the content just presented.

- *Method of submitting "Election Paper":* Each Delegate is given one (01) Election Paper with three (03) opinions: agree, disagree, no opinion on each issue. Shareholders will mark "X" in the selected box. This method is used to approve reports and submissions at the Meeting (except for the submission of the list of candidates for the BOS ).

***c. Voting rules***

- Keep One (01) share is equivalent to one (01) voting right. Each Delegate attending representing one or more voting rights will be issued one (01) Election Card and one (01) Election Paper.
- At the shareholder record date **September 07th, 2026** , the total number of shares of the Company is: **59.358.680** shares equivalent to **59.358.680** voting rights.
- Issues requiring a vote at the Meeting shall only be approved when the number of shareholders representing more than 50 % of the total number of votes of all shareholders attending and voting at the meeting approves. In some cases, the voting issue is stipulated in Clause 1, Article 32 of the Company's Charter of Organization and Operation , which must be approved by shareholders representing 65 % or more of the total number of votes of all shareholders attending and voting at the meeting.

***d. Election rules***

The election of additional members of the BOD shall be made by cumulative voting method according to Regulations on the election of additional members of the BOD in 2024 - 2029 was approved at the Meeting

**11. Record the voting results and the results of the election of additional BOD members for the 2024-2029 term**

- At the Meeting, the GSM will approve the Vote Counting Committee.
- The Vote Counting Committee will check the total number of votes in **"Approve"**, **"Disapprove"**, **"Abstain"** for each item and is responsible for recording and reporting the results of the vote counting at the GSM.
- The Vote Counting Committee will verify the ballots for the election of additional BOD members and will be responsible for recording and reporting the election results at the GMS

in accordance with the Regulations on the by-election of BOD members for the 2024-2029 term.

- Election paper and Voting paper after being counted will be stored according to regulations.

## V. EFFECTIVE

- All Shareholders, representatives and guests attending the Meeting are responsible for fully complying with the contents stipulated in this charter, the current regulations, rules and management regulations of the Company and relevant legal regulations.
- All Shareholders, representatives and guests attending the Meeting are responsible for complying with the decisions of the Chairman and OC. If there is any violation, depending on the severity, they must accept the handling measures of the Meeting Chairperson, from restricting the ability to speak, expelling from the hall where the Congress is taking place, not being allowed to participate in voting, elections or transferring to legal authorities for handling according to the procedures prescribed by law.
- The contents not specified in detail in this Regulation shall be uniformly applied according to the provisions of the Company 's Charter of Organization and Operation , Enterprise Law No. 59/2020/QH14, amendments and supplements, and relevant current documents of the State.

***This Regulation takes effect immediately after being approved by the GSM.***

*Ho Chi Minh City, ………,2026*

**ON BEHALF OF THE BOD**

**CHAIRPERSON**

***Recipient:***

- Shareholders;
- Save BOD's office.

**PHAM HUNG CUONG**

DESIGN AND CONSTRUCTION JOINT STOCK COMPANY NO. 1

CÔNG TY CỔ PHẦN XÂY DỰNG VÀ THIẾT KẾ SỐ 1 THÀNH PHỐ HỒ CHÍ MINH

No.: 29/2026/TT/DCF-HĐQT

SOCIALIST REPUBLIC OF VIETNAM

**Independence – Freedom – Happiness**

*HCMC, September 11st 2026*

# PROPOSAL OF THE BOARD OF DIRECTORS

*Re: Approval of the dismissal of Board of Directors member(s)*

**To: THE 1ST EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS IN 2026 ("EGM")**

*Pursuant to:*

- *The Enterprise Law No. 59/2020/QH14 dated June 17, 2020, and its implementation guidelines*
- *The Securities Law No. 54/2019/QH14 dated November 26, 2019 and its implementation guidelines;*
- *The Charter of DECOFI*
- *The Resignation letter of Mr. Ho Viet Trung*

The Decofi's BOD respectfully submits to the EGM for consideration and approval the dismissal of Mr. Ho Viet Trung from his position as an Independent Board Member, effective from the date of issuance of the Resolution of the EGM via written ballot.

Respectfully submitted for the GSM's consideration and approval./.

**ON BEHALF OF THE BOD**

**CHAIRPERSON**

***Recipients:***

- *As above;*
- *BOD's office.*

**PHAM HUNG CUONG**

DESIGN AND CONSTRUCTION JOINT STOCK COMPANY NO. 1

No:30/2026/TT/DCF-HĐQT

SOCIALIST REPUBLIC OF VIETNAM

**Independence – Freedom – Happiness**

*HCMC, September 11st ,2026*

CÔNG TY CỔ PHẦN XÂY DỰNG VÀ THIẾT KẾ SỐ 1 · M.S.D.N: 0301248... · THÀNH PHỐ HỒ CHÍ MINH

# PROPOSAL OF THE BOARD OF DIRECTORS

*(Re: Approval of changes to the structure and number of the BOD members and the election of additional members of the BOD)*

**To: THE 1ST EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS IN 2026 ("EGM")**

*Pursuant to*

- *The Enterprise Law No. 59/2020/QH14 dated June 17, 2020, and its implementation guidelines;*
- *The Securities Law No. 54/2019/QH14 dated November 26, 2019 and its implementation guidelines;*
- *The Organizational Charter of DECOFI;*
- *Ho Viet Trung' Resignation Letter*

The Board of Directors ("BOD") of Design and Construction Joint Stock Company No. 1 respectfully submits to the EGM for consideration and approval of the changes to the structure and number of BOD members and the election of additional BOD members for the 2024–2029 term, as follows:

1. Number and structure of the BOD after the change: 07 members, including 02 independent members of the BOD.
2. Number of Board members submitting resignation: 01 member.
3. Number of additional Board members to be elected: 03 members, including 02 additional independent members of the BOD.

   The list of nominated/self-nominated candidates shall be prepared in accordance with applicable regulations.

   The term of office of the newly elected Board members shall be equivalent to the remaining term of the incumbent Board members (2024–2029) and shall commence from the date of issuance of the Resolution of the EGM.

Respectfully submit to the General Meeting of Shareholders for consideration and approval./.

***Recipient::***

- *As above;*
- *BOD's office.*

**ON BEHALF OF THE BOD**

**CHAIRPERSON**

**PHAM HUNG CUONG**

CÔNG TY CỔ PHẦN XÂY DỰNG VÀ THIẾT KẾ SỐ 1 M.S.D.N: 0301248798 - C.T.C THÀNH PHỐ HỒ CHÍ MINH

# REGULATION ON ELECTION OF ADDITIONAL MEMBERS OF THE BOARD OF DIRECTORS FOR THE 2024 – 2029 TERM

***Pursuant to:***

- *Enterprise Law No. 59/2020 /QH14 dated June 17, 2020 and documents amending, supplementing and guiding its implementation ("Enterprise Law");*
- *Securities Law No. 54/2019 /QH14 dated November 26, 2019 and documents amending, supplementing and guiding its implementation ("Securities Law");*
- *Charter of Organization and Operation of Construction and Design Joint Stock Company No. 1.*

The Board of Directors of DECOFI shall formulate the Regulations on the Election of Additional Members of the Board of Directors for the 2024–2029 term to be adopted at the 1st Extraordinary General Meeting of Shareholders in, as follows:

## I. EXPLANATION OF TERMS/ACBREVIATIONS

- DECOFI: No. 1 Construction and Design Joint Stock Company
- Company: Construction and Design Joint Stock Company No. 1
- BOD: Board of Directors
- GSM: General Shareholders' Meeting
- Delegates: Shareholders, Authorised Representatives (Proxy Holders)

## II. CHAIRPERSON OF THE MEETING

The Chairperson of the Meeting shall be responsible for presiding over the election, with specific tasks including:

- Presenting the list of nominations/candidates for the BOD for the 2024–2029 term;
- Resolving any complaints regarding the election (if any).

## III. NUMBER AND CRITERIA FOR INDEPENDENT DIRECTORS / SUPERVISORY BOARD MEMBERS

### 1. Number and term:

- Number of additional BOD members to be elected : 03 person (including 02 Independent Board Members)
- Term of BOD members: 2024 - 2029

### 2. Criteria and Eligibility for Independent Directors

Base on Article 155 of the Enterprise Law No. 59/2020 /QH14 dated June 17, 2020

- No be a person to the provisions of Clause 2, Article 17 of Enterprise Law No. 59/2020/QH14
- Having qualifications and experience in business administration or in the field, industry, or profession of the Company's business, and are not necessarily shareholders of the Company.
- A member of the Board of Directors may concurrently serve as a member of the Board of

Directors or the Members' Council of a maximum of 05 (five) other companies.

**independent members of the Board of Directors must satisfy the following additional standars and conditions**:

- Must not be currently working for the Company, its parent company, or its subsidiaries; and must not have worked for the Company, its parent company, or its subsidiaries for at least the 03 (three) preceding years.
- Must not be a person currently receiving salary or remuneration from the Company, excluding allowances that Board members are entitled to under regulations;
- Must not be a person whose spouse, biological parent, adoptive parent, biological child, adoptive child, or sibling is a major shareholder of the Company, or a manager of the Company or its subsidiaries;
- Must not directly or indirectly own at least 01% of the total voting shares of the Company;
- Must not have served as a member of the BOD or the Supervisory Board of the Company for at least the 05 (five) preceding years, except in cases of appointment for 02 (two) consecutive terms.

## IV. ELECTION RULES

- Comply with the provisions of Law and the Company Charter.
- The Vote Counting Committee shall be nominated by the Chairperson and approved by the GMS. Members of the Vote Counting Committee must not be included in the list of nominees or candidates for the BOD

## V. NOMINATION AND CANDIDATE REGULATIONS

- In case the candidates have been determined, information related to the candidates for the BOD shall be included in the documents of the GSM and announced at least 10 (ten) days prior the date of the GSM on the Company's website for reference so that Shareholders can lear before voting.
- Candidates for the BOD must have a written commitment to the honesty, accuracy and reasonableness of the personal information disclosed and must commit to performing their duties honestly, carefully and in the best interests of the Company if elected as a member of the BOD. Information related to candidates for the BOD to be announced shall include at least the following contents:

  a) Full name, date of birth;

  b) Professional qualifications;

  c) Work process;

  d) Other management positions (including The Board of Director memberships in other companies);

  e) Interests related to the Company and its related parties;

  f) Other information (if any);

The Company is responsible for disclosing information about the companies in which the candidate holds the position of the BOD, other management positions and the interests related to the Company of the candidate for the BOD (if any).

- Shareholders or groups of Shareholders hold voting shares from ten percent (10%) or more of total volting shares have the right to nominate candidates for the BOD.
- In case, candidates for the BOD through nomination and candidacy is not enough, The incumbent Board of Directors may nominate additional candidates or organize the nomination process in accordance with the Company's Charter, Internal Regulations on Corporate Governance, Regulations on the operation of the BOD. The introduction of additional candidates by the incumbent Board of Directors must be clearly disclosed prior to sending written voting ballots to shareholders, in accordance with applicable laws.

## VI. APPLICATION FORM FOR NOMINATION AND CANDIDATE FOR THE BOARD OF DIRECTORS

The nomination and candidacy documents for the BOD include the following contents:

- Original Candidate Nomination Form / Application form for the BOD or in which there is a commitment that the candidates meet the standards prescribed by law and the DECOFI Charter (according to the form) ;
- Original Candidate Information for Independent Directors/Supervisory Board (according to form);
- Copy of diploma or certificate proving professional qualifications;
- Original declaration of related persons;
- Notarized copy of ID card or Citizen ID card or Passport.
- Location and deadline for receiving nomination and candidacy applications .

To facilitate the organization of the Congress, candidates please send your application in advance. **16:30 on September 22nd, 2026.** Nomination documents are sent directly or by post in the form of guaranteed delivery to the address :

*Office of the BOD: Design and Construction Joint Stock Company No. 1*

*Address: 28 Mac Dinh Chi, Ward Sai Gon, HCM*

## VII. LIST OF CANDIDATES

- Based on the nomination documents of shareholders, shareholder groups and the attached documents of the candidates, the Secretariat the General Meeting will prepare a List of candidates who meet the prescribed conditions to elect members for the BOD.

## VIII. ELECTION METHOD

- Implement the cumulative voting method.
- Each Delegate has a total number of votes corresponding to the total number of shares owned, representing ownership multiplied by the number of BOD's members to be elected.
- Delegates have the right to cast all their votes for one or more candidates.

- In the event that additional candidates arise on the day of the Meeting, Delegates may contact the Vote Counting Committee to request a new ballot and must return the old ballot (prior to casting it into the ballot box)

## IX. VOTING BALLOT FOR ADDITIONAL ELECTION OF BOARD MEMBERS

### 1. Contents of the voting ballot for additional election of Board Members

- The ballot for the election of additional members of the Board of Directors (the "Ballot") shall contain the Delegate Code, the number of shares owned and/or represented by the Delegate, and bear the Company's overlapping seal.
- Each Delegate shall be provided with one (01) Ballot for the election of additional members of the Board of Directors. Upon receiving the Ballot, the Delegate shall verify the information stated thereon. In case of any errors, the Delegate shall immediately notify the Vote Counting Committee.

### 2. How to write a ballot

Delegates directly record the number of votes for each candidate according to their confidence. The number of votes recorded for each candidate may be different, but the total number of votes for candidates does not exceed the total number of votes entitled to be cast by shareholders.

### 3. Validity and Invalidity of Election paper

- Valid Election paper must be the pre-printed form issued by the OC, without erasures, scratches, or any other content other than the regulations for the Election paper; has the signature and full name of the participating Delegate.
- The following Election paper will be considered invalid:
  - Add other content to the Election paper;
  - Write the content on the Election paper by pencil;
  - Cross out the candidates' names;
  - Do not issued by the OC, do not have the Company's seal, or have been erased, edited, or have additional content written outside the regulations for the Election paper;
  - Electing more members of Independent Directors/ the BOS than prescribed;
  - Containing names of persons not on the list of nominees approved by GSM;
  - Has a total number of votes for candidates greater than the total number of votes allowed to be cast by the Delegate;
  - No signature and/or full name of the attending Delegate.
- Blank Election paper: A Election paper not cast for any candidate.

Invalid Election paper and Blank Election paper will not be considered valid when counting the election votes.

### 4. Voting and Counting

- In case of any error, shareholders can contact the Vote Counting Committee to request a new Election paper and must return the old Election paper (before putting it in the ballot box).
- Delegates put their Election paper into the ballot box prepared by the OC.
- After the voting is completed, the vote counting will be conducted under the supervision of the BOS or shareholder representatives.
- The Vote Counting Committee is responsible for making minutes of vote counting, announcing results and, together with the Chairman, resolving shareholders' questions and complaints (if any).
- Election paper after counting will be stored according to regulations.

**5. Principles of election**

- Elected members of the BOD are determined according to the number of votes cast from high to low, starting from the candidate with the highest number of votes until the required number of members is reached.
- In case there are 02 (two) or more candidates receiving the same number of votes for the last member (or the sole member in case of electing only one member of the BOD, a re-election will be held among the candidates with the same number of votes.
- If the first election results do not have enough members for the BOD, elections will be held until the required number of members are elected.

## X. EFFECTIVE

These election regulation takes effect immediately after being approved by the GSM .

These Regulations shall expire upon the conclusion of the 1st Extraordinary General Meeting of Shareholders in 2026 of DECOFI

The above constitutes the entire contents of the Regulations on the election of additional members of the BOD for the 2024–2029 term at the 1st Extraordinary General Meeting of Shareholders in 2026 of DECOFI.

Respectfully submitted to the General Meeting of Shareholders for consideration and approval.

***Recipient:***

- Shareholders;
- Save BOD's office.

*Ho Chi Minh City, September 11, 2026*

**ON BEHALF OF THE BOARD OF DIRECTORS**

**CHAIRPERSON**

**PHAM HUNG CUONG**

**DESIGN AND CONSTRUCTION JOINT STOCK COMPANY NO. 1**

No. 35/2026/TT/DCF-HĐQT

**SOCIALIST REPUBLIC OF VIETNAM**

**Independence – Freedom – Happiness**

*HCMC, September 11st, 2026*

CÔNG TY CỔ PHẦN XÂY DỰNG VÀ THIẾT KẾ SỐ 1
M.S.D.N: 0301248798 - C.T.C.P
THÀNH PHỐ HỒ CHÍ MINH

## PROPOSAL OF THE BOARD OF DIRECTORS

*Re: Approval of the List of candidates for election of Board of Directors member(s) for the 2024 – 2029 term*

**To: THE 1ST EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS IN 2026 ("EGM")**

*Pursuant to:*

- *The Enterprise Law No. 59/2020/QH14 dated June 17, 2020, and its implementation guidelines*
- *The Securities Law No. 54/2019/QH14 dated November 26, 2019 and its implementation guidelines;*
- *The Charter of DECOFI;*
- *The nomination/candidacy documents of the shareholders*

The Board of Directors of DECOFI respectfully submits to the EGM for consideration and approval of the List of candidates for election of the Board of Directors members for the 2024 - 2029 term as follows:

1.Mr / Ms .....

2. Mr / Ms .....

3. Mr / Ms .....

Respectfully submitted for the General meeting of Shareholders consideration and approval./.

**ON BEHALF OF THE BOD**

**CHAIRPERSON**

***Recipients:***

- *As above;*
- *BOD's office.*

**PHAM HUNG CUONG**

**DESIGN AND CONSTRUCTION JOINT STOCK COMPANY NO. 1**

No: 31/2026/TT/DCF-HĐQT

**SOCIALIST REPUBLIC OF VIETNAM**
**Independence – Freedom – Happiness**

*HCMC,September 11st ,2026*

CÔNG TY CỔ PHẦN XÂY DỰNG VÀ THIẾT KẾ SỐ 1 THÀNH PHỐ HỒ CHÍ MINH

## PROPOSAL OF THE BOARD OF DIRECTORS

*Re: Approval of matters related to contracts and transactions between the Company and related parties in accordance with applicable laws*

**To: THE 1ST EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS IN 2026 ("EGM")**

*Pursuant to:*

- *The Enterprise Law No. 59/2020/QH14 dated June 17th, 2020, and its implementation guidelines;*
- *The Securities Law No. 54/2019/QH14 dated November 26 th, 2019 and its implementation guidelines;*
- *The Charter of DECOFI;*
- *The actual business operations of DECOFI.*

The Board of Directors ("BOD") of DECOFI respectfully submits to the EGM for consideration and approval of matters related to contracts and transactions between the Company and related parties in accordance with applicable laws, specifically as follows:

1. To approve the contracts and transactions between the Company and QTM International Port JSC executed until the EGMS decides otherwise, as follows:
   - Contracts and transactions within the approval authority of the EGM pursuant to Article 167 of Law on Enterprises No. 59/2020/QH14, Clause 4 Article 293 of Decree No. 155/2020/ND-CP, and their amending and supplementing documents (*in which QTM International Port JSC is a related party of a major shareholder of the Company)*
2. To approve other contracts and transactions between the Company and related parties in accordance with applicable laws
3. Scope of application: Including but not limited to the following contracts and transactions:
   - Construction contracts and transactions;
   - Contracts and transactions for the purchase and sale of goods/services;
   - Loan, lending contracts, and secured transactions
   - Contracts and transactions regarding capital contribution, share purchase, capital transfer, share transfer, project transfer, and investment;
   - Asset rental, lease, purchase, and sale contracts and transactions
   - Other contracts and transactions serving the ordinary course of business of the Company

- Other contracts and transactions within the authority of the Board of Directors in accordance with the Company's Charter and applicable laws

4. The General Meeting of Shareholders ("GMS") assigns and authorizes the Board of Directors to decide on the detailed terms and conditions of each contract/transaction; decide on the execution and implementation of the aforementioned contracts/transactions, ensuring compliance with applicable laws and the Company's best interests; and decide on all other arising matters within the authority of the GMS. The BOD shall report to the GMS on the implementation results of all matters specified in this Proposal at the nearest GMS meeting

Respectfully submit to the GMS for consideration and approval./.

**ON BEHALF OF THE BOD**
**CHAIRPERSON**

**PHAM HUNG CUONG**

***Recipient:***

- *As above;*
- *Save BOD's office.*

**DESIGN AND CONSTRUCTION JOINT STOCK COMPANY NO. 1**

**SOCIALIST REPUBLIC OF VIETNAM**
**Independence – Freedom – Happiness**

No: 32/2026/TT/DCF-HĐQT

*HCMC,September 11st ,2026*

CÔNG TY CỔ PHẦN XÂY DỰNG VÀ THIẾT KẾ SỐ 1
M.S.D.N: 0301248798 - C.T.C
THÀNH PHỐ HỒ CHÍ MINH

## PROPOSAL OF THE BOARD OF DIRECTORS

*Re: Approval of asset investments with an (estimated) value of 35% or more of the total asset value recorded in the Company's most recent audited financial statements*

**To: THE 1ST EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS IN 2026 ("EGM")**

*Pursuant to:*

- *The Enterprise Law No. 59/2020/QH14 dated June 17th, 2020, and its implementation guidelines;*
- *The Securities Law No. 54/2019/QH14 dated November 26th, 2019 and its implementation guidelines;*
- *The Charter of DECOFI;*
- *The actual business operations of DECOFI.*

The Board of Directors ("BOD") of DECOFI respectfully submits to the EGM for consideration and approval of matters related to the Company investment policy, specifically as follows:

1. To approve asset investments with an (estimated) value of 35% or more of the total asset value recorded in the Company's most recent audited financial statements for the project "*Coastal Road passing through Phu Thuy, Phan Thiet, Tien Thanh Wards and River-Crossing Bridges along the Route*" until otherwise decided by the General Meeting of Shareholders (GMS).
2. To approve other asset investments with an (estimated) value of 35% or more of the total asset value recorded in the Company's most recent audited financial statements.
3. The General Meeting of Shareholders ("GMS") assigns and authorizes the Board of Directors (BOD) to decide on the detailed terms and conditions of the investments and to decide on all other arising matters within the authority of the GMS. The BOD shall report to the GMS on the implementation results of all matters specified in this Proposal at the nearest GMS meeting.

Respectfully submitted for the GSM's consideration and approval./.

***Recipient:***

- *As above;*
- *Save BOD's office.*

**ON BEHALF OF THE BOD**

**CHAIRPERSON**

**PHAM HUNG CUONG**

**DESIGN AND CONSTRUCTION JOINT STOCK COMPANY NO. 1**

No: 33/2026/TT/DCF-HĐQT

**SOCIALIST REPUBLIC OF VIETNAM**
**Independence – Freedom – Happiness**

*HCMC, September 11 st, 2026*

# PROPOSAL OF THE BOARD OF DIRECTORS

*(Re: Cancellation of the plan for the public offering of additional shares to existing shareholders approved at the Annual General Meeting of Shareholders held on April 14, 2026)*

**To: THE 1ST EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS IN 2026 ("EGM")**

*Pursuant to*

- *The Enterprise Law No. 59/2020/QH14 dated June 17, 2020, and its implementation guidelines;*
- *The Securities Law No. 54/2019/QH14 dated November 26, 2019 and its implementation guidelines;*
- *The Decree No. 155/2020/ND-CP dated December 31, 2020 of the Government detailing the implementation of a number of articles of the Securities Law and its amending and supplementary documents;*
- *The Organizational Charter of DECOFI;*
- *The DECOFI's actual business performance.*

On April 14, 2026, the 2026 Annual General Meeting of Shareholders approved Proposal No. 20/2026/TT/DCF-HĐQT dated April 8th, 2026 regarding the approval of the plan to offer additional shares to the public to existing shareholders.

After considering, reviewing, and assessing the market conditions, the Company's business performance, and its development orientation, the Board of Directors ("BOD") has determined that the aforementioned plan to offer additional shares to the public to existing shareholders is no longer appropriate to the Company's current circumstances. Therefore, the BOD respectfully submits to the EGM for approval of the following matters:

1. Cancellation of the plan to offer additional shares to the public to existing shareholders pursuant to Proposal No. 20/2026/TT/DCF-HĐQT dated April 8, 2026.

   Reason for cancellation: The BOD will formulate a new share offering plan that is more appropriate to the Company's actual needs and current circumstances.
2. Authorization of the BOD by the General Meeting of Shareholders to carry out all necessary procedures in accordance with applicable laws and regulations to complete the cancellation of the aforementioned plan.

Respectfully submit to the General Meeting of Shareholders for consideration and approval./.

***Recipient::***

- *As above;*
- *BOD's office.*

**ON BEHALF OF THE BOD**
**CHAIRPERSON**

CÔNG TY CỔ PHẦN XÂY DỰNG VÀ THIẾT KẾ SỐ 1 — M.S.D.N: 0301248798 — TP. HỒ CHÍ MINH

**PHAM HUNG CUONG**

DESIGN AND CONSTRUCTION JOINT STOCK COMPANY NO. 1

CÔNG TY CỔ PHẦN XÂY DỰNG THIẾT KẾ SỐ 1 — M.S.D.N: 0301248798 — C.T.C — THÀNH PHỐ HỒ CHÍ MINH

No: 34/2026/TT/DCF-HĐQT

SOCIALIST REPUBLIC OF VIETNAM

Independence – Freedom – Happiness

*HCMC, September 11st , 2026*

# PROPOSAL OF THE BOARD OF DIRECTORS

*(Re: Adoption of a plan for the offering of additional shares to existing shareholders)*

## To: THE 1ST EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS IN 2026 ("EGM")

*Pursuant to*

- *The Enterprise Law No. 59/2020/QH14 dated June 17, 2020, and its implementation guidelines;*
- *The Securities Law No. 54/2019/QH14 dated November 26, 2019 and its implementation guidelines;*
- *The Decree No. 155/2020/ND-CP dated December 31, 2020 of the Government detailing the implementation of a number of articles of the Securities Law and its amending and supplementary documents;*
- *Circular No. 118/2020/TT-BTC dated December 31, 2020, of the Ministry of Finance guiding some contents on offering and issuing securities, public tender offers, share buybacks, registration of public companies and requirements for public company status and its amending and supplementary documents;*
- *The Organizational Charter of DECOFI;*
- *The DECOFI's actual business performance.*

The Board of Directors ("BOD") of DECOFI respectfully submits to the ESM for the adoption of the public share offering plan for existing shareholders specifically as follows:

## I. OFFERING TARGET

Offering additional shares to existing shareholders to increase charter capital, restructure, and enhance financial capacity to meet the company's business needs.

## II. ADOPTION OF THE PUBLIC SHARE OFFERING PLAN FOR EXISTING SHAREHOLDERS

1. Issuing organization: Design and Construction Joint Stock Company No. 1.
2. Securities name: Design and Construction Joint Stock Company No. 1.
3. Stock symbol: DCF.
4. Type of share: Common stock.
5. Par value: VND 10.000 /share.
6. Current charter capital: VND 593.586.800.000
7. Number of shares issued: 59.358.680 shares

   In which:

   + Total number of outstanding shares: 59.358.680 shares.
   + Total number of treasury shares: 0 shares.
8. Number of shares expected to be issued: 47.486.944 shares.
9. Expected issuance value (at par value): VND 474.869.440.000

10. Offering price: VND 10.000 / share.
11. Total amount of money expected to be raised from the offering: VND 474.869.440.000
12. Offering ratio: 80% (47.486.944 shares: 59.358.680 shares).
13. Form of issuance: Offering additional shares to the public for existing shareholders.
14. Eligible Offerees: Existing shareholders whose names appear on the list of shareholders as of the record date for the exercise of rights to purchase additional shares, as provided by the Vietnam Securities Depository and Clearing Corporation (VSDC) in accordance with regulations.
15. Method of Distribution: Offering to existing shareholders through the exercise of their pre-emptive rights.
16. Right Exercise Ratio: 100:80 (Shareholders owning 01 (one) share shall receive 01 (one) purchase right; 100 (one hundred) purchase right entitles the holder to purchase 80 (eighty) new share).
17. Transfer of Purchase Rights: Purchase rights may be transferred once (01) (the transferee of the purchase rights is not permitted to further transfer them to a third party). The transferor and transferee shall mutually agree upon the transfer price, handle payment, and be responsible for fulfilling all obligations in accordance with relevant regulations regarding such transfers.
18. Principle for rounding fractional shares: The number of shares offered to the public to existing shareholders shall be rounded down to the nearest whole share.

    *Example: As of the record date, Shareholder A holds 121 shares. Accordingly, the number of additional shares that Shareholder A is entitled to purchase is calculated as follows: 121 × 80/100 = 96.8 shares. After rounding down to the nearest whole share, Shareholder A is entitled to purchase 96 shares.*
19. Handling of unsold shares (if any): Unsold shares are defined as those for which shareholders and/or transferees of purchase rights fail to exercise their rights (in part or in full), or shares that have been registered for purchase but for which payment was not made within the stipulated deadline, and/or for other reasons.
    - The GMS shall authorize the BOD to decide on the plan for handling any unsold shares:
        + Target offerees and distribution method: The remaining unsold shares shall be offered by the BOD to other investors (including existing shareholders) under conditions that are no more favorable than those offered to existing shareholders. The BOD is authorized to determine the selection criteria and the list of investors eligible to purchase such remaining shares.
        + Offering price: To be decided by the BOD at the time of the offering, but in any case, not lower than the offering price for existing shareholders.
        + In the event that the distribution period expires in accordance with current laws (including any extensions, if applicable) and some shares remain undistributed, such shares shall be cancelled, and the BOD shall decide to conclude the offering. The Company will proceed to increase its charter capital based on the actual number of successfully distributed shares.
    - The distribution of any remaining unsold shares to other investors must satisfy the following conditions:

+ Compliance with regulations on cross-ownership as stipulated in Article 195 of the Law on Enterprises No. 59/2020/QH14.

+ Compliance with regulations on handling shares for which investors failed to register or make payment, and fractional shares, as stipulated in Article 42 of Decree No. 155/2020/ND-CP.

20. Transfer Restrictions: Additional shares issued to existing shareholders are not subject to transfer restrictions. The remaining shares distributed to other investors shall be restricted from transfer for a period of 01 (one) year from the completion date of the offering.
21. Execution Timeline: Expected in 2026, after receiving the written approval from the State Securities Commission (SSC).
22. Compliance with Foreign Ownership Limit: The GMS authorizes the BOD to approve the plan to ensure that the share issuance complies with regulations on foreign ownership limits.
23. Minimum Offering Success Rate: Not applicable.
24. Additional registration of securities and additional registration for trading of shares: All successfully offered shares shall be additionally registered with the Vietnam Securities Depository and Clearing Corporation (VSDC) and additionally registered for trading on the Hanoi Stock Exchange (HNX) in accordance with applicable laws and regulations.
25. Change of Charter Capital: Approval of the amendments and supplements to the Company's Charter, and procedures for changing/adjusting the Enterprise Registration Certificate (ERC) based on the new capital level upon the conclusion of the offering.

## III. PLAN FOR THE USE OF PROCEEDS FROM THE OFFERING

The total proceeds collected from the offering shall be utilized for the following purposes:

| No | Content of capital utilization | Amount (VND) | Estimated disbursement schedule |
|---|---|---|---|
| 1 | Debt repayment to credit institutions | 300.000.000.000 | 2026-2027 |
| 2 | Working capital supplementation for construction activities (payments to suppliers and subcontractors) | 174.869.440.000 | 2026-2027 |
| | **Total** | **474.869.440.000** | |

In the event that the proceeds collected from the offering fail to reach the expected amount, the General Meeting of Shareholders (GMS) authorizes the BOD to decide on the order of priority for utilizing the proceeds raised from the offering based on the actual situation at the Company, and to consider utilizing other lawful capital sources to execute the aforementioned plans

## IV. DELEGATION AND ASSIGNMENT OF AUTHORITY TO THE BOARD OF DIRECTORS

1. Decide on the implementation of the offering plan and determine the specific timing for the public offering of shares to existing shareholders.

2. Decide on the detailed capital use plan and adjust the plan for the use of proceeds from the offering (where necessary and consistent with the Company's actual business operations) and report any such adjustments to the GMS at the nearest meeting.
3. Decide on the record date for the exercise of rights by shareholders.
4. Decide on the distribution of unsold shares to other investors in accordance with the principles approved by the GMS.
5. Decide on the preparation and explanation of the registration dossier for the public offering to be submitted to the State Securities Commission (SSC); and proactively adjust the issuance plan and other relevant documents based on the Company's actual situation or requirements from the SSC.
6. To decide on the adjustment of the offering ratio and the rights exercise ratio at the time of the offering (in the event of any changes in the number of outstanding shares during the implementation process)
7. Decide on the offering plan to ensure the foreign ownership limit complies with legal regulations.
8. Decide on the procedures, documentation, and appropriate timing for additional securities registration with the Vietnam Securities Depository and Clearing Corporation (VSDC) and register for additional trading/listing of securities on the Hanoi Stock Exchange (HNX) for the total number of successfully distributed shares following the result of the offering as notified by the SSC.
9. Decide on the procedures and documentation for amending the Company's business registration related to the change in charter capital based on the actual results of the issuance with the Ho Chi Minh City Department of Finance.
10. Decide on the procedures and documentation for amending the Company's business registration related to the change in charter capital based on the actual results of the issuance with the Ho Chi Minh City Department of Finance.
11. Decide on any other matters related to the process of the public offering of shares to existing shareholders.
12. Depending on specific cases, the BOD is authorized to further delegate the General Director to perform one or several of the specific tasks mentioned above.

Respectfully submitted to the GSM for consideration and approval./.

***Recipient::***

- *As above;*
- *BOD's office.*

**ON BEHALF OF THE BOD**

**CHAIRPERSON**

**PHAM HUNG CUONG**

**SOCIALIST REPUBLIC OF VIETNAM**

**Independence – Freedom – Happiness**

*………………, date …… month …… year 2026*

# NOMINATION FORM

## MEMBER OF THE BOARD OF DIRECTORS FOR THE 2024–2029 TERM

## DESIGN AND CONSTRUCTION JOINT STOCK COMPANY NO. 1 (DECOFI)

**To :**

- THE ORGANIZING COMMITTEE OF THE 1ST EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS IN 2026
- THE BOARD OF DIRECTORS OF DECOFI

I/We are a shareholder/group of shareholders consisting of:

| No. | Shareholder | ID card/ Citizenship card/ Passport/ Enterprise Registration Certificate | Number of Shareholders owned | Percentage of charter capital | Representative |
|---|---|---|---|---|---|
| | | | | | |
| | | | | | |
| | **Total** | | | | |

After reviewing the nomination criteria in **the Regulations on the election of additional members of the Board of Directors** at the 1ST Extraordinary General Meeting of Shareholders in 2026 of DECOFI, I/We spectfully nominate the following individuals as candidates for the Board of Directors/Supervisory Board of DECOFI for the term 2024-2029:

| No | Full name | Date of birth | ID card/ Citizenship card/ Passport/ Enterprise Registration Certificate | Permanent address | Professional level |
|---|---|---|---|---|---|
| | | | | | |
| | | | | | |

I/ We hereby commit:

1. Nominees are qualified criteria and conditions according to legal regulations and the DECOFI's Charter;

2. We/I covenant to maintain the ownership ratio of DCF shares as required by regulations to ensure the legal validity of the aforementioned nominations for the election of additional members to the Board of Directors for the 2024–2029 term by the Extraordinary General Meeting of Shareholders of DECOFI;

3. I/We hereby assume full responsibility for the accuracy and integrity of the contents of this application and its accompanying documents, and undertake to strictly comply with the Company's Charter and the Regulations on the Additional Election of Board of Directors members the 1$^{ST}$ Extraordinary General Meeting of Shareholders in 2026 of DECOFI .

I/We herewith enclose this Nomination Form, along with the List and related dossiers of the candidates, prepared in strict accordance with legal regulations and the DECOFI's requirements.

Sincerely yours ./.

**SIGNATURE (AND SEAL - ANY IF) OF**
**THE NOMINATING SHAREHOLDER / SHAREHOLDER GROUP**

***Attached Documents:***

1. *Candidate Information Form completed by the nominator (original);*
2. *Nominated person's National Identity Card/Passport (certified copy/notarized copy);*
3. *Academic degrees and certificates (certified copy/notarized copy);*
4. *In addition to the above documents, if a shareholder/group of shareholders authorizes a representative to nominate, the following documents must be included:*

- *Valid power of attorney (original);*
- *ID card/ Citizenship card/ Passport of the authorized person (certified copy/notarized copy)*

M.S.D.N: 0301249798 - C.T.C.P
CÔNG TY CỔ PHẦN XÂY DỰNG VÀ THIẾT KẾ SỐ 1
THÀNH PHỐ HỒ CHÍ MINH

**SOCIALIST REPUBLIC OF VIETNAM**
**Independence – Freedom – Happiness**

*………………, date …… month …… year 2026*

# APPLICATION FOR CANDIDACY
## MEMBER OF THE BOARD OF DIRECTORS FOR THE 2024–2029 TERM
### DESIGN AND CONSTRUCTION JOINT STOCK COMPANY NO. 1 (DECOFI)

**To :**

- **THE ORGANIZING COMMITTEE OF THE 1ST EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS IN 2026**
- **THE BOARD OF DIRECTORS OF DECOFI**

Full name ....................................................................................................................

Date of birth: ................. / ................. / .................

No. of ID/Passport: .................................................

Place of issue ............................................ Date of issue ........... / ............... / ...............

Nationality: ..................................................................................................................

Registered permanent address: ....................................................................................

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Contact address: ..........................................................................................................

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Currently holding ......................... shares *(In words: .................................... shares)*

Equal to: ................................ % the authorized capital of DECOFI.

In consideration of the regulation of DECOFI's Charter and the Regulations on the election of additional members of the Board of Directors at the 1st Extraordinary General Meeting of Shareholders In 2026 Annual General Meeting of Shareholders of DECOFI. I hereby submit my candidacy for the position of Member of the Board of Directorsfor the 2024-2029 term

I hereby ensure and take responsibility for the accuracy and truthfulness of the above provided information and attached clossier, and I also commit to comply with DECOFI's Charter and the Regulations on the additional election of the Board of Directors Members at the 1st Extraordinary General Meeting of Shareholders In 2026of DECOFI

*Respectfully ./.*

**CANDIDATE**

*(Sign & full name)*

***Enclosures:***

1. *Candidate information according to the form completed by the candidate (original copy);*
2. *Certified true of ID card/ passport;*
3. *Certified true copy of Permanent residence / Temporary residence registration;*
4. *Certified true copy of Degrees / Certificates.*